John Stuart

1981 Bonnie Brae Ln

Chicago, IL 60667

Applied Solutions, Inc. – attn: Tom Franklin

2022 N. Walker Rd

Chicago, IL 60891

Chicago 11/8/2020

Dear Mr. Franklin,

As you know I am assistant director of creative control in the marketing department here at Applied Solutions, Inc. Most notably, I am tasked with the responsibility of coordinating and creating the creative content for our clients. This role has increasingly included hosting large group brainstorming sessions both in person and remotely. These meetings are essential to my job function, and have become almost impossible to conduct due to a permanent sensorineural hearing loss in both of my ears. I currently wear well fit Phonak Audeo M 90 hearing aids in both ears. Despite this, it has become obvious my hearing aids alone have not mitigated my difficulties brought forth by the distance and high noise level that are a natural byproduct of group brainstorming sessions.

At this time I am requesting additional assistive listening accommodations under the Americans with Disabilities Act of 1990.

This past week I had my hearing re-tested to confirm my hearing status and programming of my hearing aids. Please refer to attached, current audiological results. Included in these results are my doctor’s professional recommendation for additional assistive devices to alleviate my difficulties in group sessions.

I welcome your accommodations request feedback and would kindly request you respond to this request in a reasonable timeframe.

Sincerely,

John Stuart